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Awards

THE ITSCHNER, THE OUTSTANDING ENGINEER PLATOON LEADER, THE OUTSTANDING
ENGINEER WARRANT OFFICER, AND THE VAN AUTREVE AWARDS AND THE STURGIS MEDAL

History. This is a major change to this regulation with the addition of the Outstanding Engineer Warrant Officer Award.

Summary. This pamphlet establishes responsibilities, procedures, and guidance for nominating engineer units for the Itschner Award, engineer lieutenant platoon leaders for the Outstanding Engineer Platoon Leader Award, engineer warrant officers for the Outstanding Engineer Warrant Officer Award, engineer Soldiers for the Van Autreve Award, and engineer noncommissioned officers (NCOs) for the Sturgis Medal.

Applicability. This pamphlet pertains to all engineer units, engineer lieutenant platoon leaders, engineer warrant officers, and engineer NCOs.

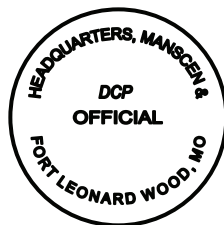
Forms. The forms located in this pamphlet are authorized for local reproduction.

Proponent and execution authority. The proponent agency of this publication is the Engineer Personnel Proponency Office (EPPO), United States Army Engineer School (USAES).

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Engineer Personnel Proponency Office, USAES, ATTN: ATSE-E, Fort Leonard Wood, MO 65473-8926.

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FOR THE COMMANDER:



THOMAS W. KULA
COL, GS
Chief of Staff

JESSE FRENCH
Director, Human Resources

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Summary of Changes

To

FLW PAM 672-1 The Itschner, The Outstanding Engineer Platoon Leader, The Outstanding Engineer Warrant Officer, and the Van Autreve Awards and the Sturgis Medal

FLW Pam 672-1-6 has undergone minor revisions.

- Added the Engineer Outstanding Warrant Officer Award (Chapter 4).
- Added FLW Form 1135 (Outstanding Engineer Warrant Officer Award Nominee Score Sheet) and FLW Form 1136 (Outstanding Engineer Warrant Officer Award Selection Criteria Final Score Sheet).
- Moved the location of the Criteria and Nomination Procedures for the Sturgis Medal from Chapter 3 to Chapter 6.
- Moved the location of the Criteria and Nomination Procedures for the Outstanding Engineer Platoon Leader from Chapter 4 to Chapter 3.

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Chapter 1 Introduction

1-1. Purpose

This pamphlet prescribes general guidance and establishes responsibilities and procedures for United States (U.S.) Army engineer units participating in the annual Itschner Award competitions, U.S. Army engineer lieutenant platoon leaders participating in the annual Outstanding Engineer Platoon Leader Award competitions, U.S. Army engineer warrant officers participating in the annual Outstanding Engineer Warrant Officer Award competitions, U.S. Army enlisted engineer Soldiers participating in annual Van Autreve Award competitions, and U.S. Army enlisted engineer NCOs participating in annual Sturgis Medal competitions.

1-2. Forms

Prescribed and referenced forms are listed in appendix A.

1-3. Explanation of Acronyms and Terms

Acronyms and terms used in this pamphlet are explained in the glossary.

1-4. FLW Form 243

FLW Form 243 (Van Autreve Award Nominee Score Sheet) is used by the selection board members to evaluate U.S. Army enlisted engineer Soldiers competing for the Van Autreve Award.

1-5. FLW Form 243-1

FLW Form 243-1 (Van Autreve Award Selection Criteria Final Score Sheet) is used by the selection board president for evaluating U.S. Army enlisted engineer Soldiers competing for the Van Autreve Award.

1-6. FLW Form 244

FLW Form 244 (Itschner Award Selection Criteria Worksheet) is used by the selection board members in evaluating U.S. Army engineer units competing for the Itschner Award.

1-7. FLW Form 247

FLW Form 247 (Itschner Award Selection Criteria Final Score Sheet) is used by the selection board president for evaluating engineer units competing for the Itschner Award.

1-8. FLW Form 249

FLW Form 249 (LTG Samuel D. Sturgis Medal Nominee Score Sheet) is used by the selection board members to evaluate U.S. Army enlisted engineer NCOs competing for the Sturgis Medal.

1-9. FLW Form 250

FLW Form 250 (Sturgis Medal Selection Criteria Final Score Sheet) is used by the selection board president for evaluating U.S. Army enlisted engineer NCOs competing for the Sturgis Medal.

1-10. FLW Form 1133

FLW Form 1133 (Outstanding Engineer Platoon Leader Award Nominee Score Sheet) is used by the selection board members to evaluate U.S. Army engineer lieutenant platoon leaders competing for the Outstanding Engineer Platoon Leader Award.

1-11. FLW Form 1134

FLW Form 1134 (Outstanding Engineer Platoon Leader Award Selection Criteria Final Score Sheet) is used by the selection board president for evaluating U.S. Army engineer lieutenant platoon leaders competing for the Outstanding Engineer Platoon Leader Award.

1-12. FLW Form 1135

FLW Form 1135 (Outstanding Engineer Warrant Officer Award Nominee Score Sheet) is used by the selection board members to evaluate U.S. Army engineer warrant officers competing for the Outstanding Engineer Warrant Officer Award.

1-13. FLW Form 1136

FLW Form 1136 (Outstanding Engineer Warrant Officer Award Selection Criteria Final Score Sheet) is used by the selection board president for evaluating U.S. Army engineer warrant officers competing for the Outstanding Engineer Warrant Officer Award.

Chapter 2 Criteria and Nominating Procedures for the Itschner Award

2-1. General

Named in honor of LTG Emerson C. Itschner, the award is presented annually to the engineer company in each Army component (Active, Reserve,

and National Guard) selected as most outstanding in their respective component for the award year.

2-2. Applicability

For the purposes of this competition, a "company" includes all numbered, lettered, or headquarters engineer companies manned by U.S. personnel, separate or organic to a larger organization, established under a table of organization and equipment (TOE) or tables of distribution and allowances (TDA).

2-3. Nominating Procedures

a. Active Army.

(1) Each individual company or detachment will submit their nomination to their next higher headquarters (for example, battalion [BN] or brigade [BDE]). The next higher echelon will select a company or detachment to represent their command. Each higher headquarters will submit a nomination to their corresponding major command (MACOM) (for example, U.S. Army Training and Doctrine Command [TRADOC], U.S. Army Forces Command [FORSCOM], U.S. Army Corps of Engineers [USACE], U.S. Army Europe [USAREUR], U.S. Army Pacific [USARPAC], or 8th Army).

(2) Each MACOM will select and forward a nomination to Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, not later than (NLT) 10 February of each year.

(3) The nomination should cover service performed or completed during the preceding calendar year. A committee of senior engineer officers and the USAES or USACE Command Sergeant Major (CSM), chaired by the Assistant Commandant of the Engineer School or his representative will select the winning company.

b. U.S. Army Reserve.

(1) The U.S. Army Reserve Command (USARC) will act as executive agent and select the winning U.S. Army Reserve engineer units. Nominations for the award will be submitted to the Engineer, Army Reserve Command, ATTN: AFRC-ENI, 1401 Deshler Street SW, Fort McPherson, GA 30330-2000.

(2) Nominations must arrive prior to 10 February of each year for consideration. The nominations should cover service performed or completed during the preceding calendar year.

(3) The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the, Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 28 February each year.

c. Army National Guard.

(1) The Army National Guard Bureau will act as executive agent and select the winning National Guard engineer unit. Nominations for the awards will be submitted to the Director, Army National Guard, ATTN: NGB-ART, 111 South George Mason Drive, Arlington, VA 22204-1382.

(2) Nominations must arrive prior to 10 February each year to be considered. The nominations should cover service performed or completed during the preceding calendar year.

(3) The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 28 February each year.

d. Results of the competitions will be announced by the Chief of Engineers upon notification by the chairmen or executive agents. The awards will be presented at the annual engineer conference held at Fort Leonard Wood, MO.

2-4. Nominations

Submit by memorandum and include the following information and additional material considered appropriate by the recommending commanders.

a. Full identification of unit to include mailing address and permanent address.

b. Name, telephone number, and current address of commander(s) during period of unit contribution.

c. Name, address, and phone number of individuals at originating headquarters who may be contacted concerning the nomination.

d. Authorized unit strength to include officers, warrant officers, and enlisted personnel.

e. Average unit strength during the period of contribution of officers, warrant officers, and enlisted personnel.

f. Evaluation data will be for the award year and will be tabbed in the following manner:

- (1) Major commander's endorsement.
- (2) Statement of unit mission/mission essential task list (METL).
- (3) Mission-related accomplishments including, but not limited to—
 - (a) Combat support tasks.
 - (b) Construction tasks.
 - (c) Training (types of training conducted and the results).
- (4) Professional development programs such as NCO and officer leadership, military occupational specialty (MOS)/specialty skill enhancement, and education.
- (5) Retention: Unit enlistment rates to include first-term enlistments for nominated units.
- (6) Morale and welfare.
- (7) Improvement of troop living conditions and quality of life enhancements.
- (8) Human relations programs to include drug and alcohol control.
- (9) Reportable government motor vehicle accident statistics and total miles driven during period of contribution.
- (10) Absent without leave (AWOL) and court martial rates.
- (11) Safety. Reportable personal injuries.
- (12) Contributions to the image of the Corps of Engineers.
- (13) Community relations.
- (14) Domestic action programs.
- (15) Other unique contributions.
- (16) Additional significant factors such as pertinent photos, news items, and commendations may be included.

2-5. Submission Procedures

a. Units will submit their nominations in standard Army-issue, three-ring binder. In addition, a compact disk-read only memory (CD-ROM) will accompany the binder containing all nomination material. Nominations are evaluated only on the performance of the unit without regard to fancy binders.

b. Submit a one-page proposed citation as the last tab in the award nomination binder.

Chapter 3 Criteria and Nominating Procedures for the Outstanding Engineer Platoon Leader Award

3-1. General

The Outstanding Engineer Platoon Leader Award is awarded annually to the engineer lieutenant platoon leader in each Army component (Active, Reserve, and National Guard) selected in recognition of outstanding contributions to military engineering by demonstrated technical and leadership ability for the award year.

3-2. Eligibility

a. Engineer lieutenant platoon leaders in TOE/TDA units and organizations performing an engineer mission. In general, the individual should have been classified in one of the following areas of concentration (AOC) while performing the service for which recommended.

(1) Course Management Plan (CMP) 21A General Engineering.

(2) CMP 21B Combat Engineering.

(3) CMP 21D Facilities/Contracting Construction Management Engineer.

b. Nominations based on a joint contribution will be considered if the individuals nominated are equally responsible for the contribution.

3-3. Nominating Procedures

a. Active Army.

(1) Each MACOM will select and forward a nomination for the Outstanding Engineer Platoon Leader to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 10 February each year. The nomination should cover service performed or completed during the preceding calendar year. Nominees must have completed a

minimum of 6 months as an engineer lieutenant platoon leader during the nomination period.

(2) A committee of field grade officers, chaired by the Assistant Commandant, USAES, or his representative, will select the Outstanding Engineer Platoon Leader Award recipient.

b. U.S. Army Reserve.

(1) The USARC will act as executive agent and select the winning U.S. Army Reserve engineer lieutenant platoon leader.

(2) Nominations for the award will be submitted to the Engineer, U.S. Army Reserve Command, ATTN: AFRC-ENI, 1401 Deshler Street SW, Fort McPherson, GA 30330-2000. Nominations must arrive prior to 10 February each year to be considered. The nomination should cover service performed or completed during the preceding calendar year.

(3) The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the Engineer Personnel Proponent Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, no later than 28 February each year.

c. Army National Guard.

(1) The Army National Guard Bureau will act as executive agent and select the winning National Guard Engineer Lieutenant Platoon Leader. Nominations for the award will be submitted to the Director, Army National Guard, ATTN: NGB-ARO-T, 111 South George Mason Drive, Arlington, VA 22204-1382.

(2) Nominations must arrive prior to 10 February each year to be considered. The nomination should cover service performed or completed during the preceding calendar year.

(3) The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 28 February each year.

d. Results of the competitions will be announced by the Chief of Engineers upon notification by the chairmen or executive agents. The awards will be presented at the annual engineer conference held at Fort Leonard Wood, MO.

3-4. Nominations

a. Submit by memorandum and include the following information and additional material considered appropriate by the recommending commanders.

(1) Name, grade, telephone, and social security number.

(2) Assignment at the time of contribution to include full unit identification and mailing address.

(3) Current assignment of nominee and mailing address.

b. Nominees will be evaluated only on their contribution for the subject year. If information for prior years is included, it should be in a biographical format of no more than five pages. Nominations will be submitted in a standard Army-issue, three-ring binder and tabbed in the following manner. In addition, a CD-ROM will accompany the binder containing all nomination material. Submit a one-page proposed citation as the last tab in the award nomination binder.

(1) Department of the Army (DA) photo with officer record brief (ORB) or DA Form 2-1 (Personnel Qualification Record), as applicable, and narrative description of contributions during the nominating period with an emphasis on the contributions to military engineering. Military engineering may be literally interpreted to include—

- Troop or contract construction.
- Maintenance.
- Facilities engineering.

(2) Training.

(3) Awards, honors, and special recognitions.

(4) Maintenance of equipment and property.

(5) Personal accomplishment.

(6) Quality of life enhancement.

(7) Contributions to military engineering.

(8) Management.

(9) Combat engineering training.

(10) Supervision of engineer activities and other engineer support.

(11) Other significant factors may be included such as pertinent photos, news items, and commendations.

Chapter 4 Criteria and Nominating Procedures for the Outstanding Engineer Warrant Officer Award

4-1. General

The Outstanding Engineer Warrant Officer awards are awarded annually to the engineer warrant officer in each Army component (Active, Reserve, and National Guard) selected in recognition of their outstanding contributions to military engineering by demonstrating technical and leadership ability for the award year.

4-2. Eligibility

a. Engineer warrant officers in TOE/TDA units and organizations performing an engineer mission. In general, the individual should have been classified in one of the following MOS's while performing the service for which recommended.

(1) MOS 210A Utilities Operation and Maintenance Technician.

(2) MOS 215D Geospatial Information Technician.

b. Nominations based on a joint contribution will be considered if the individuals nominated are equally responsible for the contribution.

4-3. Nominating Procedures

a. Active Army.

(1) Each MACOM will select and forward a nomination for the Outstanding Engineer Warrant Officer to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 10 February of each year. The nomination should cover service performed or completed during the preceding calendar year. Nominees must have completed a minimum of 6 months in an assignment as an engineer warrant officer during the nomination period.

(2) A committee of senior grade warrant officers, to include the Honorary Warrant Officer of the Regiment, chaired by the Regimental Chief Warrant Officer, USAES, or his representative, will select the Outstanding Engineer Warrant Officer Award recipient.

b. U.S. Army Reserve.

(1) The USARC will act as executive agent and select the winning U.S. Army Reserve engineer warrant officer.

(2) Nominations for the award will be submitted to the Engineer, U.S. Army Reserve Command, ATTN: AFRC-ENI, 1401 Deshler Street SW, Fort McPherson, GA 30330-2000. Nominations must arrive prior to 10 February of each year to be considered. The nomination should cover service performed or completed during the preceding calendar year.

(3) The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 28 February of each year.

c. Army National Guard.

(1) The Army National Guard Bureau will act as executive agent and select the winning National Guard Engineer Warrant Officer. Nominations for the award will be submitted to the Director, Army National Guard, ATTN: NGB-ARO-T, 111 South George mason Drive, Arlington, VA 22204-1382.

(2) Nominations must arrive prior to 10 February of each year to be considered. The nomination should cover service performed or completed during the preceding calendar year.

(3) The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 28 February of each year.

(4) Results of the competitions will be announced by the Chief of Engineers upon notification by the chairmen or executive agents. The awards will be presented at the annual engineer conference held at Fort Leonard Wood, MO.

4-4. Nominations

Submit by memorandum and include the following information and additional material considered appropriate by the recommending commanders.

a. Name, grade, telephone, and social security number.

b. Assignment at the time of contribution to include full unit identification and mailing address.

c. Current assignment of nominee and mailing address.

d. Nominees will be evaluated only on their contribution for the subject year. If information for prior years is included, it should be in a biographical format of no more than five pages. Nominations will be submitted in a standard Army-issue, three-ring binder and tabbed in the following manner. In addition, a CD-ROM will accompany the binder containing all nomination material. Submit a one-page proposed citation as the last tab in the award nomination binder.

(1) DA photo with ORB or DA Form 2-1, as applicable, and a narrative description of contributions during the nominating period with an emphasis on the contributions to military engineering. Military engineering may be literally interpreted to include—

- Troop or contract construction.
- Maintenance.
- Facilities engineering.
- Technical engineering training.
- Management and supervision of engineer activities.
- Other engineer support.

(2) Training.

(3) Management.

(4) Quality of life enhancement.

(5) Maintenance of equipment and property.

(6) Personal accomplishment.

(7) Awards, honors, and special recognition.

(8) Contributions to military engineering.

(9) Other significant factors may be included such as pertinent photos, news items, and commendations.

Chapter 5 Criteria and Nominating Procedures for the Van Autreuve Award

5-1. General

Named in honor of Sergeant Major of the Army (Retired) Leon L. Van Autreuve. The award is offered

annually to the engineer Soldiers, private (PVT) (E-1) through specialist (SPC) (E-4), in each Army component (Active, Reserve, and National Guard) selected in recognition of outstanding contributions to military engineering by demonstrating outstanding Engineer Soldier skills for the award year.

5-2. Eligibility

a. Engineer Soldiers in TOE/TDA units and organizations performing an engineer mission. In general, the individual should have been classified in the following CMF or MOS while performing the service for which recommended: CMF 21, Engineer.

b. Nominations based on a joint contribution will be considered if the individuals nominated are equally responsible for the contribution.

5-3. Nominating Procedures

a. Active Army.

(1) Each MACOM will select and forward a nomination for the outstanding Army engineer Soldier, PVT through SPC, to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 10 February each year. The nomination should cover service performed or completed during the preceding calendar year.

(2) A committee of CSMs, to include the Honorary CSM of the Regiment, chaired by the CSM, USACE, and co-chaired by the CSM, USAES, will select the Van Autreuve Award recipient.

b. U.S. Army Reserve.

(1) The USARC will act as executive agent and select the winning U.S. Army Reserve Soldier.

(2) Nominations for the award will be submitted to the Engineer, U.S. Army Reserve Command, ATTN: AFRC-EN, 3800 North Camp Creek Parkway SW, Atlanta, GA 30331-5099. Nominations must arrive prior to 10 February each year to be considered. The nomination should cover service performed or completed during the preceding calendar year.

(3) The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 28 February each year.

c. Army National Guard.

(1) The Army National Guard Bureau will act as executive agent and select the winning National Guard engineer Soldier, PVT through SPC. Nominations for the award will be submitted to the Director, Army National Guard, ATTN: NGB-ARO-T, 111 South George Mason Drive, Arlington, VA 22204-1382.

(2) Nominations must arrive prior to 10 February each year to be considered. The nomination should cover service performed or completed during the preceding calendar year.

(3) The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 28 February each year.

d. Results of the competitions will be announced by the Chief of Engineers upon notification by the chairmen or executive agents. The awards will be presented at the annual engineer conference held at Fort Leonard Wood, MO.

5-4. Nominations

Submit by memorandum and include the following information and additional material considered appropriate by the recommending commanders.

a. Name, grade, telephone, and social security number.

b. Name, telephone number, and address of commander(s) during period of contribution.

c. Current assignment of nominee and mailing address.

d. Name, address, and telephone number of individual in originating headquarters whom may be contacted concerning the nomination.

e. Nominees will be evaluated only on their contribution for the subject year. If information for prior years is included, it should be in a biographical format of no more than five pages. Nominations will be submitted in a standard Army-issue, three-ring binder and tabbed in the following manner. In addition, a CD-ROM will accompany the binder containing all nomination material. Submit a one-page proposed citation as the last tab in the award nomination binder.

(1) DA photo with their enlisted record brief (ERB) or DA Form 2-1, as applicable, and a narrative description of contributions during the nominating period with an emphasis on the contributions to military engineering. Military engineering may be literally interpreted to include—

- Volunteering.
- Basic soldier skills as engineers.
- Contract construction.
- Maintenance.
- Facilities engineering.
- Combat engineering training.
- Management and supervision of engineer activities.
- Other engineer support.

(2) Basic soldiering skills.

(3) Quality of life enhancement.

(4) Maintenance of equipment and property.

(5) Education.

(6) Personal accomplishments.

(7) Awards, honors, and special recognitions.

(8) Other significant factors may be included, such as pertinent photos, news items and commendations.

Chapter 6 Criteria and Nominating Procedures for the Sturgis Medal

6-1. General

Named in honor of LTG Samuel D. Sturgis, a former Chief of Engineers, the medals are awarded annually to the engineer NCO, sergeant (SGT) through sergeant first class (SFC), in each Army component (Active, Reserve, and National Guard) selected in recognition of outstanding contributions to military engineering by demonstrated technical and leadership ability for the award year.

6-2. Eligibility

a. Engineer NCOs in TOE/TDA units and organizations performing an engineer mission. In general, the individual's should be classified in one of the following career management fields (CMF) or MOS's while performing the service for which recommended.

(1) CMF 21, Engineer.

(2) CMF 18, MOS 18C Special Operations Engineer Sergeant.

b. Nominations based on a joint contribution will be considered if the individuals nominated are equally responsible for the contribution.

6-3. Nominating Procedures

a. Active Army.

(1) Each MACOM will select a nomination for the Sturgis Medal from their outstanding Army engineer NCOs, SGT through SFC, and forward the nomination to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 10 February each year. The nomination should cover service performed or completed during the preceding calendar year.

(2) A committee of CSMs, to include the Honorary CSM of the Regiment, chaired by the CSM, USACE, and co-chaired by the CSM, USAES, will select the Sturgis Medal recipient.

b. U.S. Army Reserve.

(1) The USARC will act as executive agent and select the winning U.S. Army Reserve NCO. Nominations for the award will be submitted to the Engineer, U.S. Army Reserve Command, ATTN: North Camp Creek Parkway SW, Atlanta, GA 30331-5099.

(2) Nominations must arrive prior to 10 February each year to be considered. The nomination should cover service performed or completed during the preceding calendar year.

(3) The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 28 February each year.

c. Army National Guard.

(1) The Army National Guard Bureau will act as executive agent and select the winning National Guard engineer NCO, SGT through SFC. Nominations for the awards will be submitted to the Director, Army National Guard, ATTN: NGB-ARO-T, 111 South George Mason Drive, Arlington, VA 22204-1382.

(2) Nominations must arrive prior to 10 February each year to be considered. The nomination should cover service performed or completed during the preceding calendar year.

(3) The winning nomination will be forwarded to the Chief of Engineers, 441 G Street NW, Washington, DC 20314-1000, and to the Engineer Personnel Proponency Office, 464 MANSCEN Loop, Suite 3623, Fort Leonard Wood, MO 65473-8926, NLT 28 February each year.

d. Results of the competitions will be announced by the Chief of Engineers upon notification by the chairmen or executive agents. The awards will be presented at the annual engineer conference held at Fort Leonard Wood, MO.

6-4. Nominations

Submit by memorandum and include the following information and additional material considered appropriate by the recommending commanders.

a. Name, grade, telephone, and social security number.

b. Name, telephone number, and address of commander(s) during period of contribution.

c. Current assignment of nominee and mailing address.

d. Name, address, and telephone number of individual in originating headquarters whom may be contacted concerning the nomination.

e. Nominees will be evaluated only on their contribution for the subject year. If information for prior years is included, it should be in a biographical format of no more than five pages. Nominations will be submitted in a standard Army-issue, three-ring binder and tabbed in the following manner. In addition, a CD-ROM will accompany the binder containing all nomination material. Submit a one-page proposed citation as the last tab in the award nomination binder.

(1) DA photo with their ERB or DA Form 2-1, as applicable, and a narrative description of contributions during nominating period with an emphasis on the contributions to military engineering. Military engineering may be literally interpreted to include—

- Troop or contract construction.
- Maintenance.
- Facilities engineering.
- Combat engineering training.

- Management and supervision of engineer activities.
- Other engineer support.

(2) Training.

(3) Management.

(4) Quality of life enhancement.

(5) Maintenance of equipment and property.

(6) Education.

(7) Personal accomplishment.

(8) Awards, honors, and special recognitions.

(9) Contributions to military engineering.

(10) Other significant factors may be included, such as pertinent photos, news items, and commendations.

Appendix A References

a. Prescribed Forms.

(1) FLW Form 243 (Van Autreve Award Nominee Score Sheet). Prescribed in paragraph 1-4.

(2) FLW Form 243-1 (Van Autreve Award Selection Criteria Final Score Sheet). Prescribed in paragraph 1-5.

(3) FLW Form 244 (Itschner Award Selection Criteria Worksheet). Prescribed in paragraph 1-6.

(4) FLW Form 247 (Itschner Award Selection Criteria Final Score Sheet). Prescribed in paragraph 1-7.

(5) FLW Form 249 (LTG Samuel D. Sturgis Medal Nominee Score Sheet). Prescribed in paragraph 1-8.

(6) FLW Form 250 (Sturgis Medal Selection Criteria Final Score Sheet). Prescribed in paragraph 1-9.

(7) FLW Form 1133 (Outstanding Engineer Platoon Leader Award Nominee Score Sheet). Prescribed in paragraph 1-10.

(8) FLW Form 1134 (Outstanding Engineer Platoon Leader Award Selection Criteria Final Score Sheet). Prescribed in paragraph 1-11.

(9) FLW Form 1135 (Outstanding Engineer Warrant Officer Award Nominee Score Sheet). Prescribed in paragraph 1-12.

(10) FLW Form 1136 (Outstanding Engineer Warrant Officer Award Selection Criteria Final Score Sheet). Prescribed in paragraph 1-13

b. Referenced Form. DA Form 2-1 (Personnel Qualification Record).

Glossary

Section I Abbreviations

AOC
area of concentration

APFT
Army Physical Fitness Test

ATTN
attention

AWOL
absent without leave

BOSS
Better Opportunity for Single Soldiers

BRM
Basic Rifle Marksmanship

CMF
career management field

CMP
course management plan

CSM
command sergeant major

CTT
Common Task Testing

DA
Department of the Army

EPPO
Engineer Personnel Proponency Office

ERB
enlisted record brief

FLW
Fort Leonard Wood

LTG
lieutenant general

MACOM
major command

MANSCEN&FLW
United States Army Maneuver Support Center
and Fort Leonard Wood

METL
mission essential task list

MOS
military occupational specialty

NCO
noncommissioned officer

ORB
officer record brief

PVT
private

RCWO
Regimental Chief Warrant Officer

SFC
sergeant first class

SGT
sergeant

SMA
Sergeant Major of the Army

SPC
specialist

TDA
table(s) of distribution and allowances

TOE
table(s) of organization and equipment

U.S.
United States

USACE
United States Army Corps of Engineers

USAES
United States Army Engineer School

USARC
United States Army Reserve Command

Section II Terms

Absent Without Leave. Unauthorized absence of military personnel from their appointed place of duty.

Authorized Unit Strength. Strength of units as determined by the Army Authorized Document System.

Award. Recognition given to individuals or units for certain acts or services, or badges, accolades, emblems, citations, commendations, streamers, and silver bands.

Career Management Field. A manageable grouping of related MOSs that provides visible and logical progressing to grade E9.

Combat Support Tasks. Tasks that support maneuver commanders in mobility, counter-mobility, survivability, sustainment, and topographic engineering.

Community Relations. State of affairs that exist between the government and local populace.

Construction Tasks. General engineering missions that include road construction and repair, temporary structures, fixed bridges, civic action, and well drilling.

Courts-Martial. A court consisting of commissioned officers and in some instances enlisted personnel for the trial of members of the armed forces or others within its jurisdiction.

Domestic Action Program. Program through which Army engineers execute projects that benefit the local American Public.

Eligibility. A set of criteria defining competition participation.

Engineer Lieutenant Platoon Leader. Nominee who served as an engineer platoon leader while in the grade of O1/O2 during the award year. Recipient does not need to be a Lieutenant at time of nomination to allow for 1LTs who get promoted to Captain during that award year.

Executive Agent. A person or organization delegated administrative or managerial responsibility.

Outstanding Engineer Platoon Leader. Engraved Grizzly Statue offered annually to the Engineer Lieutenant Platoon Leader selected as most outstanding for the award year.

Outstanding Engineer Warrant Officer. Award offered annually to the Engineer Warrant Officer selected as the most outstanding for the award year.

Human Relations Programs. Programs designed to develop better interpersonal and inter-group adjustments.

Itschner Award. Silver plaques offered annually to engineer companies in each Army component selected as most outstanding for the award year.

Major Command. Major U.S. Army commands usually of three or four star levels.

Military Engineering. Literally interpreted to include troop or contract construction, maintenance, facilities engineering, management and supervision of engineer activities, or other engineer support.

Military Occupational Specialty. The grouping of duty positions requiring similar qualifications and the performance of closely related duties.

Mission Essential Task List. A compilation of collective mission essential tasks that must be successfully performed if an organization is to accomplish its wartime mission.

Outstanding. A degree of success marked by distinction and eminence.

Professional Development. The sum of all training, education, and experience provided by the Army for mission accomplishment.

Quality of Life Program. Army program designed to improve soldier and family working, living, and social conditions.

Service. Work performed by one who serves in particular during a specific time period.

Specialty Skill. A skill required in a specific position, which may require significant education, training and experience.

Sturgis Medal. A medal offered annually to Army Engineer Noncommissioned Officers in recognition of outstanding contributions to military engineering by demonstrated technical and leadership ability.

Training. The instruction of personnel to individually and collectively increase their capacity to perform specific military functions and tasks.

Van Autreve Award. An award offered annually to Army Engineer Soldiers in recognition of outstanding contributions to military engineering by demonstrating Soldier Engineering Skills and ability.

Unique. A state of being the only or special one.

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VAN AUTREVE AWARD NOMINEE SCORE SHEET

NOMINEE:	MAX POINTS	SCORE
<p><u>BASIC SOLDIERING SKILLS:</u></p> <ul style="list-style-type: none"> - Basic Rifle Marksmanship (BRM). - Army Physical Fitness Test (APFT). - Common Task Testing (CTT). 	15	
<p><u>QUALITY OF LIFE ENHANCEMENT:</u></p> <ul style="list-style-type: none"> - Dynamic training; improved working and living environment. - Better Opportunity for Single Soldiers (BOSS). - Environmental stewards; safe, attractive, and modern living and working areas. 	15	
<p><u>MAINTENANCE OF EQUIPMENT AND PROPERTY:</u></p> <ul style="list-style-type: none"> - Combat readiness; (mission ready) operational readiness. - Vehicle, personal equipment, sets, kits, outfits and facilities upkeep. - Modernization, rebuild, remodel, and construction of assigned property and living and working areas. 	15	
<p><u>EDUCATION, MILITARY AND CIVILIAN- MILITARY JOB RELATED:</u></p> <ul style="list-style-type: none"> - Emphasis should be on job enhancement (civil education). - Leadership, management, engineering, or mission related (military or civilian schools, correspondence, etc.). 	15	
<p><u>PERSONAL ACCOMPLISHMENTS:</u></p> <ul style="list-style-type: none"> - Physical fitness - Iron person, max APFT. - Community activities volunteer. - Sports - Volksmarch, marathons, softball, etc., (coach or player) - Soldier of the Month, Quarter, Year, Post, etc. 	15	
<p><u>AWARDS, LETTERS OF COMMENDATION, AND SPECIAL RECOGNITION:</u></p> <ul style="list-style-type: none"> - Military decorations during year of consideration. - Letters from battalion commander or higher. - Civil or foreign country recognition for work accomplished. - Construction awards or special recognition. - News items - newspaper/magazine articles, etc. 	15	

VAN AUTREVE AWARD NOMINEE SCORE SHEET (continued)

NOMINEE:

OTHER SIGNIFICANT FACTORS:

Rate 1-10 (10 being the best)

1. Was the book well-organized (in sequence)?
2. Were pictures significant (clarified the mission)?
3. Were picture captions self-explanatory?
4. Does Soldier show genuine concern for fellow Soldiers.
5. Does Soldier honestly contribute to building the Army of the future?
6. Do you think the Soldier is a Soldier someone would want to emulate?
7. Does the Soldier demonstrate superior accomplishments in assigned duties?
8. Does the Soldier meet uniform appearance?
9. Does the Soldier meet discipline standards?
10. Of all the Soldiers you have personally known, how does this Soldier rate?

REMARKS SECTION:

Subtotal (add 1-10)

TOTAL (divide by 10)

SCORE

Notes:

- All areas are worth 15 points except Other Significant Factors which is worth 10 points.
- Other significant factors have a maximum of 100 points before dividing by 10. **EXAMPLE: 78 divided by 10 = 7.8 points.**

BOARD MEMBER

SIGNATURE

VAN AUTREVE AWARD SELECTION CRITERIA

NOMINEE:

CRITERIA	MAX SCORE	BOARD MEMBERS						
Basic soldiering skills	15							
Quality of life enhancement	15							
Maintenance of equipment and property	15							
Education, military and civilian	15							
Personal accomplishments	15							
Awards, letters of commendation, and special recognition	15							
Other significant factors	10							
TOTAL SCORE	100							
(SUM OF ALL BOARD MEMBERS)		COMMENTS:						
GRAND TOTAL								

BOARD PRESIDENT _____

SIGNATURE _____

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ITSCHNER AWARD SELECTION CRITERIA WORKSHEET

UNIT: _____

CRITERIA	SCORE		REMARKS
	MAX	ACTUAL	
Major commander's endorsement	5		
Statement of unit mission/ mission essential task list (METL)	5		
Mission related accomplishments	30		
Professional development programs	15		
Retention	5		
Morale and welfare	10		
Safety	5		
Contributions to the image of the Corps of Engineers	15		
Additional significant factors	10		
TOTAL SCORE	100		

BOARD MEMBER _____

SIGNATURE _____

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ITSCHNER AWARD SELECTION CRITERIA FINAL SCORE SHEET

UNIT: _____

CRITERIA	MAX SCORE	BOARD MEMBERS							
Major commander's endorsement	5								
Statement of unit mission/ mission essential task list (METL)	5								
Mission related accomplishments	30								
Professional development programs	15								
Retention	5								
Morale and welfare	10								
Safety	5								
Contributions to the image of the Corps of Engineers	15								
Additional significant factors	10								
TOTAL SCORE	100								
(SUM OF ALL BOARD MEMBERS)		COMMENTS:							
GRAND TOTAL									

BOARD PRESIDENT _____

SIGNATURE _____

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LTG SAMUEL D. STURGIS MEDAL NOMINEE SCORE SHEET

NOMINEE:	MAX POINTS	SCORE
<u>TRAINING:</u> - Desired Levels of training proficiency on Mission Essential Task List (METL). - Demonstrated superior accomplishments in assigned duties. - Special accomplishments - Air Assault, Airborne, Jungle and Nordic Warfare, Sapper Stakes, Sapper, etc.	10	
<u>MANAGEMENT:</u> - Planning, organizing, coordinating, directing and controlling. - Employing personnel and material in a timely, effective, and economical manner to accomplish the mission.	10	
<u>QUALITY OF LIFE ENHANCEMENT:</u> - Dynamic training; improved working and living environment. - Attract and retain high quality soldiers. - Environmental stewards; safe, attractive, and modern living and working areas.	10	
<u>MAINTENANCE OF EQUIPMENT AND PROPERTY:</u> - Combat readiness; (mission ready) operational readiness. - Sets, kits, outfits and facilities upkeep. - Modernization, rebuild, remodel, and construction of assigned property and living and working areas.	10	
<u>EDUCATION, MILITARY AND CIVILIAN- MILITARY JOB RELATED:</u> - Emphasis should be on job enhancement (civil education). - Leadership, management, engineering, or mission related (military or civilian schools, correspondence, etc.).	10	
<u>PERSONAL ACCOMPLISHMENTS:</u> - Physical fitness - Iron person, max APFT. - Boy/Girl Scout Leader or similar performance. - Community Activities volunteer. - Sports – Volksmarch, marathons, softball, etc., (coach or player) - Sergeant Morales Club, Sergeant Audie Murphy Inductee, NCO of the Year, etc.	10	
<u>AWARDS, LETTERS OF COMMENDATION, AND SPECIAL RECOGNITION:</u> - Military decorations during year of consideration. - Letters from battalion commander or higher. - Civil or foreign country recognition for work accomplished. - Construction awards or special recognition. - News items - newspaper/magazine articles, etc.	10	
<u>CONTRIBUTION TO MILITARY ENGINEERING (See note below):</u> - Construction Engineering - nation building. - Topographic Engineering - mapping the earth. - Bridging - no obstacle too big. - Project management, quality assurance, and facility maintenance. - Combat Engineering - demolition, mine warfare, Sapper, etc. - Research and Development, Civil Works. - Special Forces Engineer - behind enemy lines - “send me.”	20	

LTG SAMUEL D. STURGIS MEDAL NOMINEE SCORE SHEET

NOMINEE:	MAX POINTS	SCORE
<p>Note: Important factors to consider in the evaluation of military engineering:</p> <ol style="list-style-type: none"> 1. Time management - on or ahead of schedule. 2. Material control - no loss or damage. 3. Project importance, i.e., mission, quality of life, safety, etc. 4. Critical path and scheduling. 5. Money saved through project management. 6. Responsibility, quality assurance, management, dollars. 7. Missions/projects accomplished. 8. Completed product - quality, appearance, professional. 9. Environmental concerns, safe working conditions. 10. Importance of task (war, quality of life, etc.). 		
OTHER SIGNIFICANT FACTORS:	Rate 1-10 (10 being the best)	
1. Was the book well organized (in sequence)?		
2. Were pictures significant (clarified the mission)?		
3. Were picture captions self-explanatory?		
4. Does NCO show genuine concern for Soldiers and their Families?		
5. Does NCO honestly contribute to building the Army of the future?		
6. Do you think the NCO is a mentor you would emulate?		
7. Does the NCO demonstrate superior accomplishments in assigned duties?		
8. Do you think he/she is a community leader? Participate?		
9. Does the NCO enforce uniform appearance and discipline standards?		
10. Of all NCOs you have personally known, how does this NCO rate?		
REMARKS SECTION:	Subtotal (add 1-10)	
	TOTAL (divide by 10)	
	SCORE	
<p>Notes:</p> <ul style="list-style-type: none"> - All areas are worth 10 points except contribution to Military Engineering which is 20 points. - Other significant factors have a maximum of 100 points before dividing by 10. EXAMPLE: 78 divided by 10 = 7.8 points. 		
BOARD MEMBER _____		
SIGNATURE _____		

STURGIS MEDAL SELECTION CRITERIA FINAL SCORE SHEET

NOMINEE:

CRITERIA	MAX SCORE	BOARD MEMBERS						
Training	10							
Management	10							
Quality of Life Enhancement	10							
Maintenance of Equipment and Property	10							
Education, Military and Civilian	10							
Personal Accomplishments	10							
Awards, Letters of Commendation, Special Recognition	10							
Contribution to Military Engineering	20							
Other Significant Factors	10							
TOTAL SCORE	100							
		COMMENTS:						
GRAND TOTAL (SUM OF ALL BOARD MEMBERS)								

BOARD PRESIDENT _____

SIGNATURE _____

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OUTSTANDING ENGINEER PLATOON LEADER AWARD NOMINEE SCORE SHEET

NOMINEE:	MAX POINTS	SCORE
<p><u>TRAINING:</u></p> <ul style="list-style-type: none"> - Desired Levels of training proficiency on mission essential task list (METL). - Demonstrated superior accomplishments in assigned duties. - Special accomplishments - Air Assault, Airborne, Jungle and Nordic Warfare, Sapper, etc. 	10	
<p><u>MANAGEMENT:</u></p> <ul style="list-style-type: none"> - Planning, organizing, coordinating, directing, and controlling. - Employing personnel and material in a timely, effective, and economical manner to accomplish the mission. 	15	
<p><u>QUALITY OF LIFE ENHANCEMENT:</u></p> <ul style="list-style-type: none"> - Dynamic training; improved working and living environment. - Attract and retain high quality Soldiers. - Environmental stewards; safe, attractive, and modern living and working areas. 	15	
<p><u>MAINTENANCE OF EQUIPMENT AND PROPERTY:</u></p> <ul style="list-style-type: none"> - Combat readiness; (mission ready) operational readiness. - Sets, kits, outfits and facilities upkeep. - Modernization, rebuild, remodel, and construction of assigned property and living, working areas. 	10	
<p><u>PERSONAL ACCOMPLISHMENTS:</u></p> <ul style="list-style-type: none"> - Physical fitness - Iron person, max APFT. - Boy/Girl Scout Leader or similar performance. - Community activities volunteer. - Sports - Volksmarch, marathons, softball, etc., (coach or player) 	10	
<p><u>AWARDS, LETTERS OF COMMENDATION, AND SPECIAL RECOGNITION:</u></p> <ul style="list-style-type: none"> - Military decorations during year of consideration. - Letters from battalion commander or higher. - Civil or foreign country recognition for work accomplished. - Construction awards or special recognition. - News items - newspaper/magazine articles, etc. 	10	
<p><u>CONTRIBUTION TO MILITARY ENGINEERING (See note below):</u></p> <ul style="list-style-type: none"> - Construction Engineering - nation building. - Topographic Engineering - mapping the earth. - Bridging - no obstacle too big. - Project management, quality assurance, and facility maintenance. - Combat Engineering - demolition, mine warfare, Sapper, etc. - Research and Development, Civil Works. - Special Forces Engineer - behind enemy lines - "send me." 	20	

OUTSTANDING ENGINEER PLATOON LEADER AWARD NOMINEE SCORE SHEET (continued)

Note: Important factors to consider in the evaluation of military engineering:

1. Time management - on or ahead of schedule.
2. Material control - no loss or damage.
3. Project importance, i.e., mission, quality of life, safety, etc.
4. Critical path and scheduling.
5. Money saved through project management.
6. Responsibility, quality assurance, management, dollars.
7. Missions/projects accomplished.
8. Completed product - quality, appearance, professional.
9. Environmental concerns, safe working conditions.
- 10. Importance of task (war, quality of life, etc.).**

OTHER SIGNIFICANT FACTORS:

Rate 1-10 (10 being the best)

- | | |
|--|--|
| 1. Was the book well organized (in sequence)? | |
| 2. Were pictures significant (clarified the mission)? | |
| 3. Were picture captions self-explanatory? | |
| 4. Does officer show genuine concern for Soldiers and their Families? | |
| 5. Does officer honestly contribute to building the Army of the future? | |
| 6. Do you think the officer is a mentor you would emulate? | |
| 7. Does the officer demonstrate superior accomplishments in assigned duties? | |
| 8. Do you think he/she is a community leader? Participate? | |
| 9. Does the officer enforce uniform appearance, and discipline standards? | |
| 10. Of all officers you have personally known, how does this officer rate? | |

REMARKS:

Subtotal (add 1-10)

TOTAL (divide by 10)

SCORE

Notes:

- Other significant factors have a maximum of 100 points before dividing by 10.
EXAMPLE: 78 divided by 10 = 7.8 points.

BOARD MEMBER _____

SIGNATURE _____

OUTSTANDING ENGINEER PLATOON LEADER AWARD SELECTION CRITERIA FINAL SCORE SHEET

NOMINEE:

CRITERIA	MAX SCORE	BOARD MEMBERS						
Training	10							
Management	15							
Quality of Life Enhancement	16							
Maintenance of Equipment and Property	10							
Personal Accomplishments	10							
Awards, Letters of Commendation, Special Recognition	10							
Contribution to Military Engineering	20							
Other Significant Factors	10							
TOTAL SCORE	100							
		COMMENTS:						
GRAND TOTAL (SUM OF ALL BOARD MEMBERS)								

BOARD PRESIDENT _____

SIGNATURE _____

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OUTSTANDING ENGINEER WARRANT OFFICER AWARD NOMINEE SCORE SHEET

NOMINEE:	MAX POINTS	SCORE
<p><u>TRAINING:</u></p> <ul style="list-style-type: none"> - Desired Levels of training proficiency on mission essential task list (METL). - Demonstrated superior accomplishments in assigned duties. - Special accomplishments - Air Assault, Airborne, Sapper, etc. 	10	
<p><u>MANAGEMENT:</u></p> <ul style="list-style-type: none"> - Planning, organizing, coordinating, directing, and controlling. - Employing personnel and material in a timely, effective, and economical manner to accomplish the mission. 	15	
<p><u>QUALITY OF LIFE ENHANCEMENT:</u></p> <ul style="list-style-type: none"> - Dynamic training; improved working and living environment. - Attract and retain high quality Soldiers. - Environmental stewards; safe, attractive, and modern living and working areas. 	15	
<p><u>MAINTENANCE OF EQUIPMENT AND PROPERTY:</u></p> <ul style="list-style-type: none"> - Combat readiness; (mission ready) operational readiness. - Sets, kits, outfits and facilities upkeep. - Modernization, rebuild, remodel, and construction of assigned property and living, working areas. 	10	
<p><u>PERSONAL ACCOMPLISHMENTS:</u></p> <ul style="list-style-type: none"> - Physical fitness - Iron person, max APFT. - Boy/Girl Scout Leader or similar performance. - Community activities volunteer. - Sports - Volksmarch, marathons, softball, etc., (coach or player) 	10	
<p><u>AWARDS, LETTERS OF COMMENDATION, AND SPECIAL RECOGNITION:</u></p> <ul style="list-style-type: none"> - Military decorations during year of consideration. - Letters from battalion commander or higher. - Civil or foreign country recognition for work accomplished. - Construction awards or special recognition. - News items - newspaper/magazine articles, etc. 	10	
<p><u>CONTRIBUTION TO MILITARY ENGINEERING (See note below):</u></p> <ul style="list-style-type: none"> - Construction Engineering - nation building. - Topographic Engineering - mapping the earth. - Bridging - no obstacle too big. - Project management, quality assurance, and facility maintenance. - Combat Engineering - demolition, mine warfare, Sapper, etc. - Research and Development, Civil Works. - Special Forces Engineer - behind enemy lines - "send me." 	20	

OUTSTANDING ENGINEER WARRANT OFFICER AWARD NOMINEE SCORE SHEET (continued)

Note: Important factors to consider in the evaluation of military engineering:

1. Time management - on or ahead of schedule.
2. Material control - no loss or damage.
3. Project importance, i.e., mission, quality of life, safety, etc.
4. Critical path and scheduling.
5. Money saved through project management.
6. Responsibility, quality assurance, management, dollars.
7. Missions/projects accomplished.
8. Completed product - quality, appearance, professional.
9. Environmental concerns, safe working conditions.
- 10. Importance of task (war, quality of life, etc.).**

OTHER SIGNIFICANT FACTORS:

Rate 1-10 (10 being the best)

- | | |
|--|--|
| 1. Was the book well organized (in sequence)? | |
| 2. Were pictures significant (clarified the mission)? | |
| 3. Were picture captions self-explanatory? | |
| 4. Does officer show genuine concern for Soldiers and their Families? | |
| 5. Does officer honestly contribute to building the Army of the future? | |
| 6. Do you think the officer is a mentor you would emulate? | |
| 7. Does the officer demonstrate superior accomplishments in assigned duties? | |
| 8. Do you think he/she is a community leader? Participate? | |
| 9. Does the officer enforce uniform appearance, and discipline standards? | |
| 10. Of all officers you have personally known, how does this officer rate? | |

REMARKS:

Subtotal (add 1-10)

TOTAL (divide by 10)

SCORE

Notes:

- Other significant factors have a maximum of 100 points before dividing by 10.
EXAMPLE: 78 divided by 10 = 7.8 points.

BOARD MEMBER _____

SIGNATURE _____

OUTSTANDING ENGINEER WARRANT OFFICER AWARD SELECTION CRITERIA FINAL SCORE SHEET

NOMINEE:

CRITERIA	MAX SCORE	BOARD MEMBERS						
Training	10							
Management	15							
Quality of Life Enhancement	16							
Maintenance of Equipment and Property	10							
Personal Accomplishments	10							
Awards, Letters of Commendation, Special Recognition	10							
Contribution to Military Engineering	20							
Other Significant Factors	10							
TOTAL SCORE	100							

COMMENTS:

GRAND TOTAL (SUM OF ALL BOARD MEMBERS)

BOARD PRESIDENT _____

SIGNATURE _____

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